

**EXTERIOR LIGHTING  
OPERATIONS**

Effective date: 03/98  
Revision date: 04/10  
Review date: 08/12

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Policy:

To ensure exterior lighting is maintained to provide a safe and secure environment for patients, visitors and employees.

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Prevailing Codes and Standards:

Physical Plant Policy, LSC 101

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Procedure:

**I. EXTERIOR LIGHTING**

- A. Exterior lighting inspections include lights on buildings, under canopies and overhangs, parking lots, walkways and drives.
- B. Daily - University Police inspect and report lighting failures and locations.
- C. Weekly - General Maintenance completes an exterior lighting report.
- D. Annually - Light level measurements are made by University Police and reported to Physical Plant.

**II. MAINTENANCE AND REPAIR**

- A. Parking lot pole lights are repaired by the outside electrical contractor (bucket truck).
- B. All other exterior lighting is repaired by Physical Plant electricians.
- C. Due to the very sensitive security issue, exterior lighting is repaired in a reasonably, expeditious time frame.
- D. A site plan shall be maintained by General Maintenance with each exterior light being identified by a unique name/number.